

Meeting Minutes: Stanley Jones and Alice Jamieson Academy School Council

Date: September 24, 2024

Time: 6:30 PM

1. Call to Order

The regular meeting was called to order by Paul Keely at 6:35 PM, and a quorum was present.

2. Welcome and Introductions

Paul Keely, Chair, welcomed everyone to the meeting and announced that he would be stepping down from the role of School Council Chair. He introduced Kristen Holm as the new School Council Secretary and noted that Katie Jackson would continue as Past Chair.

3. Approval of the Agenda

The agenda was approved as presented.

4. Approval of the Minutes

The minutes of the meeting held on May 9, 2023, at 6:30 PM were approved as presented.

5. Reports

5.1 Principal's Report (Krista Bartlett)

Principal Bartlett reported that enrollment numbers are down from projections. The school board projected 540 students, while Ms. Bartlett estimated 525 for budgeting purposes. As of September 24, 2024, 492 students were registered: 371 at Stanley Jones and 121 at Alice Jamieson Academy. Both schools welcomed four new teachers and one new education assistant this year. Ms. Bartlett assured attendees that despite the drop in enrollment, staff numbers remain stable, and classes will not be affected.

Upcoming events include the Meet the Teacher Night and a Welcome Back Food Truck Event on Thursday, September 26, 2024, from 4-7 PM.

Principal Bartlett also provided an update on school field trips, issuing an urgent call for parent volunteers. She emphasized that field trips cannot proceed without meeting the required student-to-parent ratio. She thanked all parents and teachers who volunteered for the recent AJA trip to Camp Chief Hector and the SJ trip to Camp Rivers Edge.

5.2 Teacher's Report

There was no teacher update this evening. Principal Bartlett noted that a teacher usually joins the meeting.

5.3 Key Contributor Report (Kimberly Watkinson)

Kimberly Watkinson announced that the first Community of School Councils (COSC) meeting will take place on October 23, 2024, from 7:00-8:30 PM at the CBE Education Center. Interested attendees should contact Ms. Watkinson.

5.4 Traffic Committee

No update was provided. Katie Jackson noted that [NAME] is the primary contact for this committee.

5.5 Healthy Hunger (Kristen Holm)

Maureen Souple will organize and coordinate volunteers for Healthy Hunger this school year. Kristen Holm presented on Maureen's behalf, stating that volunteers are needed to help sort and distribute lunches. The commitment is one Wednesday each month for approximately 45 minutes, starting at 10:30 AM. Interested volunteers should email parents.sjaja@gmail.com.

5.6 Learning Grounds Committee (Kristen Holm)

The conceptual design for the school grounds has been completed, and Kristen Holm shared this design with council members present at the meeting. The design will also be shared with the wider school community during the Meet the Teacher/Food Truck night.

Robin Phillips, a member of the Learning Grounds Committee, will meet with Principal Bartlett and CBE representatives to discuss the design and next steps. The committee plans to apply for the Calgary Parks Foundation Program Support Project before the end of 2024.

5.7 Meet the Teacher/Welcome Back Food Truck Event (Paul Keely)

Paul reminded everyone of the Meet the Teacher Night and Welcome Back Food Truck Event on Thursday, September 26, 2024, from 4-7 PM. The School Council and SJS Fundraising Association will set up a table at the event to engage with parents and the school community and will collect consent to send email updates regarding events, meetings, and volunteer opportunities.

6. New Business

6.1 Appointment of a New Chair

Paul Keely announced his resignation as School Council Chair and called for volunteers for the position for the remainder of the school year. Jake Smith volunteered.

Motion: Jake Smith is appointed as School Council Chair for the 2024-2025 Academic Year.

Moved by: L. Range

Seconded by: K. Jackson

6.2 Appointment of a New Vice-Chair

Katie Jackson noted the Vice-Chair position is also vacant and emphasized the importance of filling this role for support. Lisa Range volunteered for the position.

Motion: Lisa Range is appointed as Vice-Chair for the 2024-2025 Academic Year.

Moved by: K. Jackson

Seconded by: J. Smith

6.3 School Council Orientation

Michelle Speta inquired whether the School Council had an orientation for new parents or resources available to help members understand council operations. Other members echoed these concerns regarding meeting minutes, agendas, and schedules.

Motion: The School Council will distribute a list of meeting dates for the year via email and develop an orientation package to be presented at the next meeting.

Moved by: K. Holm

Seconded by: C. Van der Lugt

7. Next Meeting

The next meeting will be held on October 22, 2024, at 6:30 PM in the SJ-AJA Learning Commons.

8. Meeting Adjourned

The meeting was adjourned at 7:30 PM.

Notes prepared by: K. Holm, Secretary

Approved by: J. Smith, Chair