Meeting Minutes

Alice Jamieson Girls' Academy Fundraising Association

Date:	Sept 30, 2026	Meeting Called By: Bill Weaver
Time:	7:00 PM	
Location:	Virtual - Zoom	

PRESENT

Bill Weaver (Chair)
Leslie Jones (Vice Chair)
Vacant (Secretary)
Michelle Feregen (Treasurer)
Lisa Nylen (Casino)
Lesley Kalmakoff (non voting)

1. **Welcome (Bill)**

   Minutes from June 10 2026 AGM are pending approval.

   Motion: Michelle moved to approve minutes from June 10, 2026. Seconded by Leslie J. Approved.

2. **Treasurer's Report – AJA Casino Account, AJA Non-Casino Account (Michelle)**

   Update on bank balances, as of Sept 22, 2026.

   AJA Non Casino Account
   $6,437.59 Unallocated
   $7,564.85 Pre-approved
   $14,002.44 Balance

   AJA Casino Account
   $52,125.24 Unallocated
   $41,404.51 Pre-approved
   $93,529.75 Balance

   There is a bank merger happening that may impact bank fees. To be determined.

3. **Old Business (Bill)**
   a) None

4. **New Business**
   a) **Funding Requests (see Page 2) (Bill)**

      1. **Telus Spark Field Trip**

      Lisa moved that up to the requested $310 is funded for the Telus Spark Marble Arcade Field Trip. Seconded by Michelle. Approved

2&3 - Vertigo Theatre
Presumed that the $569 request for 14 students is Grade 9. Some discussion about the topics of the plays. Bill will ask if there is a difference between these two requests and why they were made separately.

Lisa moved that both requests for Vertigo Theatre be funded at $1033 plus $560 for a total of up to $1593. Seconded by Michelle. Approved.

4&5 - Blackfoot Crossing Field Trip
Two requests for grades 4-6 and 7-9.
Lisa moved that both requests be considered, at $2060 and $2590 for a total of up to $4650. Seconded by Michelle. Approved.

6 - IT equipment
No motion is needed for this request as it can be funded by the IT funding approval from last school year.

7 - Drama Scripts
Michelle moved to fund drama script purchase of up to $346. Seconded by Leslie J. Approved.

8 - Whiteboard tables
The school purchased a few of these before and have been enjoying them. This increases how many classrooms would have them.

Leslie J moved that the requested funding of up to $2100 is provided for the white board tables. Seconded by Michelle. Approved.

9 - Sun Tent Signage
This cost is shared 50/50 with SJ who has approved their portion.

Michelle moved that funds up to the requested $104.15 are provided for the signage for the sun tent. Seconded by Lisa. Approved.

10 - Parent Conference Teacher Dinner
AJA pre-approval is for $250 per event (Fall and Spring), but SJ funded $300 this year for November event.

Michelle moved to increase the parent teacher conference night dinner funds from $250 to up to $300 for each of two annual events (up to $600 total). Seconded by Lisa. Approved.

11 - Teacher Lounge Furniture
SJ approved $1200 for teacher lounge furniture. This would be from non-casino funds.

Michelle moved that up to $1200 be provided for teacher lounge furniture. Seconded by Leslie J. Approved.

Teacher first aid
Confirmed this is a pre-approved item and is sufficiently funded. No motion needed.

Board/Director's Insurance

Question about whether we'd like to continue to fund Board/Director's liability insurance. Rates have increased. The insurance covers liability for school events run by the School Council. Cost could be split 50/50 with SJ. This has been a pre-approved annual item. Michelle will adjust to match the $250 recently approved by SJ.

Bill will convey the Board's strong interest in continuing with insurance coverage.

b) Casino Update (Lisa)

- Notice will go out in school newsletter this week with sign up link
- Lisa will send email to those who have signed up with logistics closer to the event
- Encourage both school and extended contacts to sign up
- Helps to get to know others from the school community and is enjoyable

c) 2026-2027 Meeting Schedule (Bill)

- Continue Wednesday evenings, 2 weeks after the SJ/School Council meeting dates
- Michelle will ask for the SJ meeting dates and a scheduled can be figured out over email
- Next meeting planned for Oct 21 7:30

d) Interim secretary duties (Bill)

- Agreement to rotate board members taking meeting notes until the position is filled
- Lesley will share Google drive and email access with Board members
- Bill will craft the agendas and provide the zoom link
- Someone needs to monitor the AJA email address

5. Adjournment

Next meeting will be Oct 21, 2026 at 7:30pm over Zoom.

Motion made by Michelle to adjourn @ 8:15pm

Table 1.0 – Summary of Funding Requests – September 30, 2026

#	Item	Amount	Association (Notes)	Motion	Second	Carried
1	Telus spark Marble Arcade Field Trip	$310		Lisa	Michelle	Yes
2	Vertigo Theatre – 40 students	$1033	Considered together	Lisa	Michelle	Yes
3	Vertigo Theatre – 14 students	$560				
4	Blackfoot Crossing - Grades 7-9	$2060	Considered together	Lisa	Michelle	Yes
5	Blackfoot Crossing - Grades 4-6	$2590				
6	IT equipment	$415.85		N/A	N/A	N/A
7	Drama scripts	$346		Michelle	Leslie J	Yes
8	2 white board tables – Grades 4-6	$2100		Leslie J	Michelle	Yes
9	Sun Tent Signage	$104.15	Sharing the cost 50/50 with SJ.	Michelle	Lisa	Yes
10	Fall and spring increase of standing dinner parent teacher from $250 to $300 each.	$300 x2	Increasing pre-approved amount for each fall and spring events to $300	Michelle	Lisa	Yes
11	Teacher lounge furniture	$1200	Matches SJ's approved amount	Michelle	Leslie J	Yes