

Meeting Minutes

Alice Jamieson Girls' Academy Fundraising Association

Date: Nov 6, 2024 Meeting Called By: Bill Weaver
Time: 7:00 PM
Location:
: Virtual - Zoom

PRESENT

Bill Weaver (Chair)	Tara O'Donovan
Michele Feragen (Vice Chair)	Cate Hydeman (Joined 7:30)
Shivi Thusoo (Treasurer)	
Lesley Kalmakoff (Secretary)	

1. Welcome (Bill)

Minutes from June 5 2024 and October 9 2024 are pending approval.

Motion: Michelle moved to approve minutes from June 5 2024. Seconded by Shivi. Approved.

Motion: Michelle moved to approve minutes from Oct 9 2024, with revision to remove AGM reference from header. Seconded by Tara. Approved.

2. Treasurer's Report – AJA Casino Account, AJA Non-Casino Account (Shivi)

Update as of Oct 31, 2024

AJA Non Casino Account

\$6,263.47 Unallocated
\$3,731.01 Pre-approved
\$9,994.48 Balance

AJA Casino Account

\$36,313.15 Unallocated

\$44,456.61 Pre-approved

\$80,769.75 Balance

3. Old Business (Bill)

a) Funding approvals by Board since last meeting (pre-approvals or by email)

- Pre-approved \$250 for pizza night for teachers during School Conferences. Shared with SJ for a total of \$500.
- Pre-approved \$500 for Band Clinicians this school year. This year's ask is for two clinician sessions for \$950, so an increase of \$450 needs to be considered (see below).

Action: Bill to connect with Jennifer about no-fuss fundraiser this year.

Tara offered to help promote no-fuss fundraiser when the time comes.

b) Casino update

- Dates are February 12-13, 2025 and Mary Grace is working on getting volunteer sign up going.
- **Action – Bill to follow up with Mary Grace about getting this information set up for volunteer sign up.**

4. New Business (Bill)

a) New funding requests

- Band Clinicians
- Increase of \$450 to support a second clinician session this year.

Motion: Michelle moved to allocate \$450 to support a second session with Band Clinicians. Seconded by Tara. Approved.

- Spelling Bee Registration
- Support grades 4-8 AJA. Part of the English Language Arts program to support spelling.
- Aiming for early bird registration which is \$199. Non early bird is \$269.

Motion: Michelle moved to allocate \$199 to register for spelling bee program. Seconded by Cate. Approved.

- IT/Laptops
- Funds are available through lifecycling existing devices. This ask is to top up the laptop order to have sufficient number of devices.

Motion: Lesley moved to allocate \$7560.80 for 5 laptops. Seconded by Michelle. Approved.

b) AGLC Annual Financial Reporting

- This is a standard requirement on providing reports on the use of casino funds.
- Shivi is aware of the requirement and deadlines, and is working on this.

c) Parks Foundation Funding

- Some discussion about the funding source for parks foundation account set up.

Action: Shivi to connect with Megan to see where things are at on this.

5. Adjournment

Thank you for the participation of everyone in this meeting tonight. Next meeting scheduled for December 11, 7:00pm on zoom.

Note the conflict with the Prototype night at Science Centre on Dec 11. **Action for Lesley to connect with Bill on possible new date for December meeting.**

Motion made by Shivi to adjourn @ 8:00pm

Table 1.0 – Summary of Funding Requests – Nov 6, 2024

#	Item	Amount	Association (Notes)	Motion	Second	Carried
1	Band Clinicians – Increase for second session	\$450.00	\$500 has been pre-approved for this school year. Overage is \$450 for consideration today.	Michelle	Tara	Yes
2	Spelling Bee Program Registration	\$199.00	Early bird registration is 199.	Michelle	Cate	Yes
3	IT Technology - Laptops	\$7,560.80	To top up the new laptops, to purchase 5.	Lesley	Michelle	Yes